



## Retailer Access Confidentiality Agreement

The Christian Music Trade Association can now offer immediate internet access to dozens of charts and reports compiled through Christian SoundScan to reporting retailers. If you are currently a Christian SoundScan reporting retailer\*, please complete the bottom portion of this form and fax or mail it to:

**CMTA  
1205 Division Street  
Nashville, TN 37203  
Fax: 615-254-9755**

*\*(If you would like information on how to become a SoundScan reporting retailer, call Michelle Nipp at CMTA.)*  
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We, \_\_\_\_\_ (store name), agree not to share the user ID and password to the CMTA Christian SoundScan site with anyone outside this company.

We agree not to disclose or reproduce this information for publication. For permission to print a “Bestseller” chart for in-store use only, contact Michelle Nipp at CMTA (number below).

We understand that access to the Internet site will be denied on any week that a “good” file is not received and processed.

[A “Good” file is defined as data received by the predetermined Monday deadline (11AM CST for Chains, 2PM CST for independent stores) in the appropriate specifications and current date range.]

**\*SAN#** \_\_\_\_\_  
*Retailer must supply CMTA with their SAN# before access can be granted.*

**Store Name** \_\_\_\_\_

**Store Contact** \_\_\_\_\_

**Phone** \_\_\_\_\_ **E-mail or Fax** \_\_\_\_\_

**Signature of Contact** \_\_\_\_\_

*Your user ID and password will be faxed or e-mailed to you along with instructions once this Agreement has been received at CMTA.*